

Direct Debit Amendments Form

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS USING BLACK / BLUE INK!

Primary User's Plus2:

First Name:

Last Name:

5		
---	--	--

Do you wish to:

ADD: High Life:
 Spa:
 Payment: £

CANCEL: High Life:
 Spa:
 Both:

* IF YOU ARE CANCELLING PLEASE READ & COMPLETE FORM - IF YOU ARE ADDING JUST SIGN! *

I wish for the direct debit of the above account to be amended / cancelled. The direct debit will be adjusted or cancelled accordingly. I understand if this form is received by the 14th of the current month no further subscriptions will be due for payment. However, should this form be received on or after the 15th of the current month, I understand one month's subscription may be due for payment which would entitle the cancelled user(s) on this form to continue using the facilities up to the end of the following month.

Which area of the building did you use most frequently:

Leisure Waters <input type="checkbox"/>	Spa <input type="checkbox"/>	Dance Studio <input type="checkbox"/>	Swimming Lessons <input type="checkbox"/>
Competition Pool <input type="checkbox"/>	Gym <input type="checkbox"/>	Climbing Wall <input type="checkbox"/>	Kidz Activities <input type="checkbox"/>

Reason for Leaving our Direct Debit Scheme:

By cancelling our Direct Debit Scheme you will remain as a pay as you go user on the system and will continue to use your cards. However if you are leaving the area completely then you will need to send in your cards to us at your earliest convenience.

I understand the final subscription will be collected by direct debit wherever possible otherwise an invoice will be raised for the final subscription together with an administration charge of £10.00

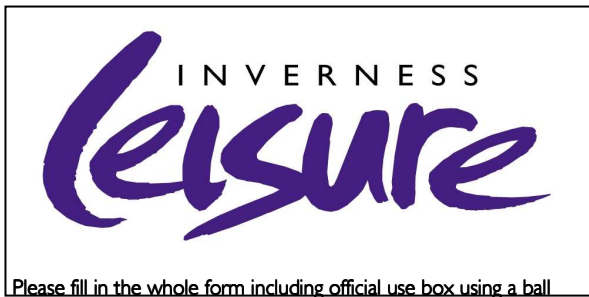
SIGNATURE:

DATE:

DATA PROTECTION - Any personal details you provide on this application form will be used for single purpose of administering your account, the information is held in compliance with the Data Protection Act 1998.

OFFICE USE ONLY

RECEPTION DEPARTMENT		ADMINISTRATION DEPARTMENT		
Plus2 Login:	IL	Task:	Plu2 Login:	Date:
Date:	/ / 20	Data Check:	IL	/ / 20
Signature:		Scanned:	IL	



Please fill in the whole form including official use box using a ball point pen and send it to:

Memberships Department
 Inverness Leisure
 Bught Lane
 Inverness
 IV3 5SS

Name(s) of account holder(s)

Bank/building society account number

--	--	--	--	--	--	--	--	--	--

Branch sort code

--	--	--	--	--	--

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Reference

H	H	C	5				
---	---	---	---	--	--	--	--

Banks and building societies may not accept Direct Debit Instructions for some types of account



Instruction to your bank or building society to pay by Direct Debit

Service user number

7	0	4	2	0	4
---	---	---	---	---	---

This is not part of the instruction to your bank or building society.

Please tick one of the following options:

- Joining the Inverness Leisure Direct Debit Scheme
- Changing Bank Details
- Inverness Leisure Requested a new mandate

Instruction to your bank or building society

Please pay Caledonia Community leisure Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Caledonia Community leisure Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Caledonia Community leisure Limited will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Caledonia Community leisure Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Caledonia Community leisure Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Caledonia Community leisure Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.